



agriculture, forestry & fisheries

Department:
Agriculture, Forestry and Fisheries
REPUBLIC OF SOUTH AFRICA

Directorate Food Safety and Quality Assurance, Private Bag X343, Pretoria, 0001
Harvest House, 30 Hamilton Street, Arcadia
Web address: www.daff.gov.za

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FBO APPLICATION AND UPDATING FORM

REGISTRATION OF CODES FOR FOOD BUSINESS OPERATORS (FBO's)
DAFF FBO DATABASE

PLEASE MARK THE RELEVANT BLOCK:

New Application

For updating

If for updating please only complete the section that you are updating, and your current FBO code in the indicated block

Exporting

Local handling/production only

*1. Food Business Details

Name of Food Business
Physical Address
Closest Town/City
Postal Code
Province
Postal Address
Postal Town/City
Postal Code
Phone Number
Mobile Phone Number
Fax Number
E-mail Address
GPS Longitude
GPS Latitude

2. Owner of Food Business:

Surname
First Name
Title
Initials
Designation/Position
Postal Address
Postal Town/City
Postal Code
Phone Number
Mobile Phone Number
Fax Number
E-mail Address

3. Responsible person or Manager of Food Business:

* If manager or responsible contact person is not the owner of the FBO please fill in no. 3

Surname
First Name
Title
Initials
Designation/Position
Mobile Phone Number

* Verified by PPECB

4. Type of Food Business

* Please use guideline document if clarification is needed on type of FBO.

For updating, indicate the code
For new application, indicate with a X

- (a) Agri Production Unit (Farm)
- (b) Pack House (i) (On-farm)
(ii) (Off-farm)
- (c) Commercial Cold Store
- (d) Container Depot
- (e) Processing Plant
- (f) Transport Operator
- (g) Sea Port Terminal
- (h) Air Port Terminal/forwarder
- (i) Grain storage facilities
- (j) Exporter
- (k) Dry storage facility
- (l) Drying facility

PUC	
PHC (on)	
PHC (off)	
CCS	
CD	
PROCES	
TRANS	
SEA	
AIR	
GSF	
EXPO	
DSF	
DF	

- (m) Municipal market facility
- (n) Retailer (FDC)

MARK	
RET	

* Description of type of processing
(e.g. drying, canning)

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5. Products/Commodities (Produced, Packed, Processed, Stored and Handled), e.g. citrus, apples, potatoes:

Product 1		Product 6	
Product 2		Product 7	
Product 3		Product 8	
Product 4		Product 9	
Product 5		Product 10	

6. Food Safety and System Certifications Received to Date (for risk assessment):

	Certificate No.	Date certified	Expiry date
SA Official Food Safety and Hygiene Legislation (Notice No. 707 of 13 May 2005)			
Globalgap			
Nature's Choice			
HACCP			
BRC			
ISO 22000			
Pick & Pay farm / packhouse certification			
Other (Specify)			

Special Market Registration:

* This form is not applicable for Special Market Registrations. Contact: Mr Patrick Tshikhudo: Telephone No.: 27 12 319-6330 (Citrus Fruit) and Mr Mashudu Silimela: Telephone No.: 27 12 319-6241 (Deciduous Fruit).

7. Addendum B (compulsory) of all known FBO codes used in food supply chain. The principle of "one up and one down" (receiving and forwarding) in the supply chain must be followed when completing Addendum B.

8. I hereby declare that all the above-mentioned information is true and correct. I also declare that all food from plant origin intended for export purposes are being produced in accordance with the published Standards regarding Food Hygiene and Food Safety of regulated Agricultural Food Products of Plant origin intended for export (Notice No. 707 of 13 May 2005).

Name of food business
Printed Name of applicant
Date of Application / Update
Signature

9. ALLOCATED FBO CODE

0

10. For DAFF use only:

DAFF FBO Code	
Date issued:	
Approved for registration by:	
Name	
Designation	
Signature	

Send completed form to:

DAFF Fax: (012) 319-6055 or (012) 319-6265 or e-mail: codes@daff.gov.za

NOTE: FBO's will receive confirmation by fax and/or e-mail.

ADDENDUM A

- * To be filled in if no particulars changed.
- * Please note for food safety and risk management purposes item nr. 6 on the form is important to ensure that auditor and PPECB are aware of the certification status of the FBO.
- * If this declaration is signed there are no need to fill in the Application form for a FBO code.
- * Please note that Addendum B is compulsory for all FBOs.

I hereby declare that all the information provided previously to the DAFF is true and correct. If more than one food business, please provide the necessary information.

Owner/s of food business/es	Name/s of food business/es	Code/s of food business/es	Type/s of food business/e

